

# Dominick James Tota, E.I.

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## Education

### **University of Central Florida, Orlando, FL**

Civil Engineering Bachelor of Science, Mathematics Minor

Major GPA: 3.994, Overall GPA: 3.994

**Graduated August 2015**

## Licenses

**Engineering Intern, State of Florida, License #1100019405**

## Work/Volunteer Experience

### **The Walt Disney Company - Strategic Sourcing, Orlando, FL**

**May 2015 to present**

Sourcing Specialist – Design & Construction

- Collaborating with project teams to strategically implement the most effective buy-out method for a project's schedule, budget, and scope
- Coordinating, leading, and managing the bid process from start to finish with ethics and integrity
- Protecting company brand and mitigating risk by drafting and executing contracts, change orders, and close-out change orders
- Helping to resolve disputes between Contractor and Owner (error & omission claims, directive conflicts, deficient work product, etc.)

### **Walt Disney Imagineering, Orlando, FL**

**May 2014 to May 2015**

Undergraduate Associate/Associate Contract Administrator – Design & Construction

- Conformed and obtained signatures for contracts and change orders
- Organized, issued, and awarded bid packages
- Formulated and summarized reports through utilization of A3 sized paper

### **University of Central Florida, Orlando, FL**

**March 2014 to May 2014**

Undergraduate Researcher

- Worked to improve structural health monitoring techniques

### **Real Life Christian Church, Clermont, FL**

**2015 to Present**

Usher Section Leader

## Associations

**American Society of Civil Engineers (ASCE) Member**

## Computer Programs

AutoCAD, InDesign, Microsoft Office, SAP, IES Visual Analysis, DocuSign, Ariba/eRFx, PMWeb, WDW CMS

## Awards

### **Founder's Scholar Award Certificate, Orlando, FL**

**March 2014**

Received for completing at least 75 credit-hours and placing within the top one percent of undergraduate students in the College of Engineering and Computer Sciences

### **CECE Outstanding Sophomore Award, Orlando, FL**

**October 2012**

Academic achievement in Civil, Environmental, and Construction Engineering

### **Walt Disney World Marathon Medal**

**January 2015**